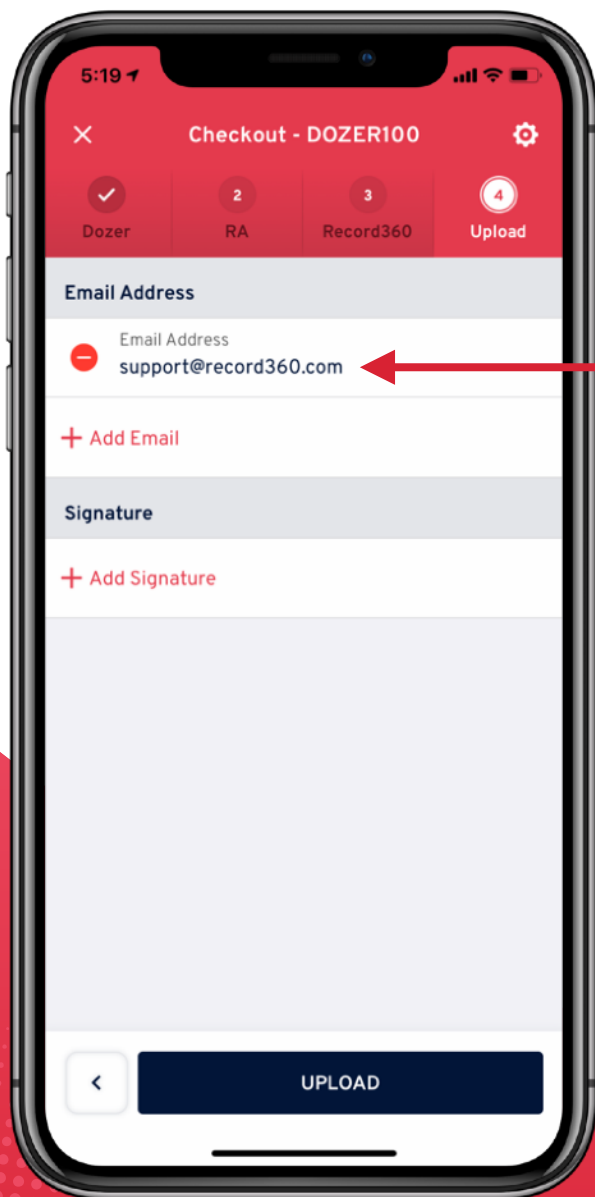


Email Notifications & Triggers

CC Emails

You can automatically “CC” an email address on every inspection that takes place in Record360. The email will show up in the app by default, but the end user *can* remove it before upload.

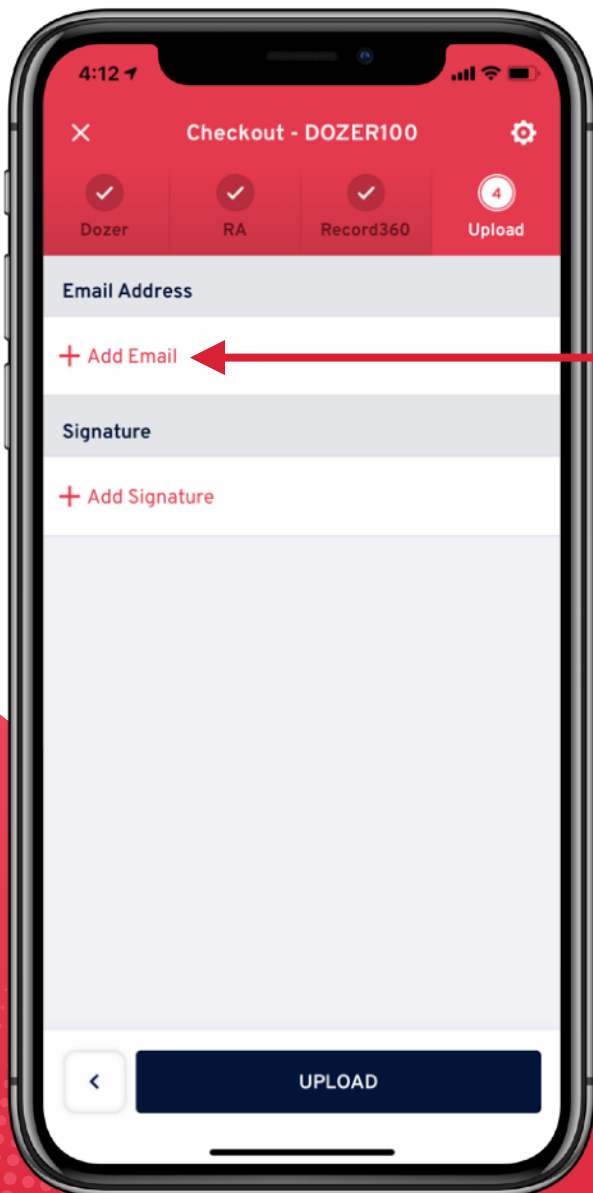


User can see the email address and tap the “–” to remove if needed

Email Notifications & Triggers

BCC Emails

You can automatically “BCC” an email address on every inspection that takes place in Record360. The email will *not* show up in the app by default, and the end user *cannot* remove it before upload. We recommend the “BCC” email option if you want your manager or shop team to receive a copy of every Record360 inspection in their email inbox.



User cannot see or remove a the email address

Email Notifications & Triggers

Email Triggers

You can trigger email notifications off any field or action in Record360. We recommend using email triggers if you have people or group(s) that need to receive a copy of a Record360 inspection in certain situations. See below for common examples.

Trigger	What it Does	When to Use It
Damage	Whenever a user selects “Yes” on our “Damage?” popup, an email will be sent	<ul style="list-style-type: none"> • Notify your service department every time there is new damage, so they are aware and can fix it • Notify your sales department every time there is new damage, so they can contact the customer
Return Only	When a user completes a “Return” inspection, an email will be sent	<ul style="list-style-type: none"> • Notify your yard guys when units have been returned, so they can clean them • Notify your sales department when a unit is returned, so they can invoice the customer
Radio Button, Checkbox, Pass / Fail	When a specific item in the checklist is selected, an email will be sent	<ul style="list-style-type: none"> • Notify your service department every time an inspection item fails, so that they are aware and can fix it
Dropdown List	When a specific item in the dropdown list is selected, an email will be sent	<ul style="list-style-type: none"> • Notify your internal department(s) every time your criteria are met, so that they are aware and can take action
Textbox	When a textbox contains or exactly matches certain text, an email will be sent	<ul style="list-style-type: none"> • Notify your service department every time a textbox contains the word “damage”, so that they are aware and can fix it